

Rimrock Meadows Association

Directors Meeting Minutes

April 23, 2019 7:30 pm

Conference Call

Present: Bill Higley, Jeff Deline, Carolyn Johnson, Julie Lindgren, Dave Meyer, Rob Edinger
Kevin Danby

Meeting called to order at 7:30 pm. Bill Higley reviewed code of conduct and confidentiality.

Minutes of the April 10, 2019 meeting were approved

Update from HR Committee - We had 53 candidates apply. A Knowledge, Skills and Abilities format was used to narrow down the list of applicants to the top 7. We interviewed multiple candidates. The interview process revealed that Richard Randy Ratcliff was the leading candidate and that his references match his job history and skills as stated. An additional in-person interview with him was proposed for 4-27-2019 and all were invited to participate.

Three additional items were discussed -

Repair and update of the onsite apartment, funding an annual education budget for staff training, board members were invited to meet Randy on 4/27/19.

It was mentioned that Randy and his wife begin their tenure by residing on-site in the Manager's House.

It was suggested that we contact the Reserve Specialist to determine options for the on-site care-takers apartment.

We had a group discussion about offering Randy the position if the Saturday interview went well.

There was a group discussion around what the salary should be for the position.

A motion was made by Julie and seconded by Jeff to offer Randy the job, pending the outcome of the Saturday interview, and for the salary to be set at \$65,000 per year. The motion passed unanimously.

Approval of a budget for repairs to the manager's house of \$18,500 (an amount that is under the amount set in the reserve study) was made by Carolyn and seconded by Jeff. The motion passed unanimously.

A discussion was engaged about who to appoint to the Board to fill out the remainder of Mike Campbell's term. No decision was made.

The meeting was adjourned at 8:30 pm