

## **Rimrock Meadows Association**

### **Directors Meeting Minutes**

**January 20, 2020 7:00 pm**

#### **Conference Call**

Present: Dave Mayer, Jeff Deline, Julie Lindgren, Rob Edinger, Pete Savage, Jose Ortiz

#### **Call to order at:**

Subjects:

1. Reminder of Code of Conduct and Confidentiality

#### **New Business:**

- 1) Acceptance of William Higley, Sr.'s resignation  
Pete made a motion to accept Bill's resignation, Dave seconded the motion. The motion passed unanimously.
- 2) Nomination and appointment of new Chairman and President  
Julie made a motion to appoint Rob to the positions of Chairman of the Board of Directors and President of the Association with all of the powers of those office including acting as a signer on the Association operating and investment accounts. Jeff seconded the motion. The motion passed unanimously.

This change in board leadership requires actions will mean removing Bill Higley as signer and adding Rob Edinger as a signer on all of the Rimrock Association financial accounts. This change in signers is approved by all board members and consistent with the Association Policy regarding Signatories on Financial Accounts.

- 3) Newly vacated seat on the board  
Dave made a motion to appoint Stan Marsh to the board of directors to fill Bill's vacant seat. Pete seconded the motion. The motion passed unanimously.
- 4) Annual Meeting
  - a. Final review date of packet  
Jose' shared that he is planning to have the final annual meeting packet complete for the board for final review by Friday 1/24/2020.
  - b. Set due date for annual mailer.  
Jose stated the target date for mailing the annual meeting packets is January 31, 2020.

5) Office Administrator

a. Job update; Ralph Saint Romain

b. Office Administrator employment contract

Dave made a motion to approve to the Office Administrator employment contract with minor edits for effective dates. Pete seconded the motion.

The motion passed unanimously. Jose shared that Ralph came in and worked in the office today.

6) Number of officers on the board.

There was a discussion on what might be the best number of board members for Rimrock. The bylaws currently state that there is a range of acceptable number of board members from 3 to 9. No decision was made. The issue was tabled for future consideration.

7) Next Board meeting

There was discussion around the possible need for an in-person board meeting prior to the annual meeting. No decision was made. If pressing issues arise scheduling a meeting will be reconsidered.

There was a discussion regarding the need for electronic signatures with a remote Chairman. Rob, Dave and Jose will be connecting with the bank to discuss the possible options.

Julie made a motion to adjourn at 8:00 pm. Jeff seconded the motion. The motion passed unanimously.

Adjourned at 8:01 pm