

APPLICATION FOR APPROVAL OF STRUCTURE AND SITE MODIFICATIONS

Building Application Information and Instructions

Filling out your Building Application

Building applications will only be accepted on-line and require a filing fee of \$25. Site modifications **do** require an application but there is no filing fee. Please read the instructions provided and submit all other necessary documentation. Reviewing your application, site plans, sketches etc. before sending them to the PC as incomplete paperwork may delay final approval. A \$500.00 administration fee may be assessed to anyone building or having any structure or pre-fabricated structure delivered without an approved building application (see Deliveries below). Please contact the PC directly at **rimrockmeadowspc@gmail.com** if you have any questions.

Site Plan

Please attach a site plan with required set backs from property lines and other structures, elevations, sketches, photos, & pictorial diagrams with dimensions to this application. Lot maps are available on the Douglas County website.

Construction Materials and Pre-fab Structure Deliveries

Keeping Rimrock roads unobstructed and undamaged is critical. All trucks making deliveries to your property must have prior clearance with the Rimrock Meadows office. This includes but is not limited to sheds, large packages of construction materials and shipping containers to please contact the RR office prior to delivery.

Rimrock Pygmy Rabbit Habitat and Shrub Steppe

Rimrock Meadows has areas of endangered Pygmy Rabbit habitat. Before any site modifications please be aware of Rimrock's delicate ecosystem and animal habitat.

IMPORTANT: Before completing this Application, review the **Rimrock Meadows Covenants and Restrictions, Article II** and **Douglas County Codes**. Make certain that your proposed project is in full compliance with all Rimrock Covenants and Restriction and Douglas County Codes.

Property Owner please (initial here) _____ that I have read and understand the above.

Name: _____

Date: _____

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Mailing Address: _____

Email: _____

City _____ State _____

Cell Phone _____

Division/Block/Lot: _____ / _____ / _____

Douglas County Parcel Number: _____

Project Start Date – Your project start is the date your project Application is approved by the Rimrock Planning Committee.

Project Completion Date – Your approved project must be completed within 12 months from the Project Start Date. Notify the Rimrock Planning Committee within ONE week of the completion of your project. You may reapply for project re-approval and a time extension if your project is not completed within 12 months. Time extensions are not automatic and will be considered on a case by case basis.

(Initial)_____ ** A proposed structure that will be used for **ANY OCCUPANCY** will require a Douglas County building permit, comply with all Rimrock Meadows Covenants, and have an Application approved by the Rimrock Planning Committee.

(Initial)_____ ** Roofing, siding, and painting of structures **MUST** be completed within 12 months of project start date approval. If there is a delay please contact the Planning Committee.

(Initial)_____ ** **COLORS: “Earth tone is a color scheme that draws from a color palette of browns, tans, warm grays, and greens. Metal roofing in bright green and reds as well as bright whites for buildings and trim are not in the approved color palette. The colors in an earth tone scheme are muted and flat, representative of the natural colors found in dirt, moss, trees and rocks.”**

(Initial)_____ **Rimrock properties may **ONLY** be accessed from roads **WITHIN** Rimrock. Lots may not have driveways or access points off of Sagebrush Flats or Moses Coulee Roads.

How many existing structures do you have on your property at this time? _____

How many trailers (long term) do you have on you property at this time? _____

TYPE (Please describe the type and size of structure you are planning to build or have delivered)

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Barn, Storage Shed, House, Garage, other; _____

Size: L _____ W _____ H _____

(Please Upload Sketches here)

Douglas County Permit Required: No _____ Yes _____

(If yes, upload required County Permits here)

Will you need a port o’ potty? *Port o’ Potties are only allowed on a temporary basis during the construction of a Douglas County permitted structure* Yes _____ N/A _____

FOUNDATION

Concrete Pier-Block _____ Concrete Footing _____ Other _____

SIDING

Lap _____ T1-11 _____ Metal _____ Other _____

Color _____ (Natural Earth Tone Colors Required)

TRIM

Color _____ (Natural Earth Tone Colors Required)

ROOF

30-Year Minimum Architectural Shingles _____ Metal _____

Color _____ (Natural Earth Tone Colors Required)

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Does your work include making significant changes to the existing grade or natural contours of your lot? No _____ Yes _____

If yes, please describe:

SITE PLAN

Please Attach Site Plan when submitting this form by email

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APPLICATION CHECK LIST

Complete building applications will be reviewed weekly. **Fully** complete applications take approximately 7-10 business days for approval and processing.

- **Complete Site Plan Included:** Yes _____
- **County Permit Included (if applicable):** Yes _____ NA _____
- **Building Application Fee \$25** Yes _____ NA _____ (No filing fee for site work only application).

Before submitting this form please refer to the Rimrock Meadows Covenants, Planning Committee Guidelines and Douglas County codes. The Planning Committee must approve this application before any construction begins or any prefabricated structure is placed on your property.

- *Alternative building methods as well as kit homes/structures will require an architectural set of drawings, proof of required skills, and appropriate building permits to be accepted.*
- *Please review the **Rimrock Covenants and Restrictions**.*

All information must be complete and is required for submittal of application.

Signature of Property Owner: _____ Date: _____

OFFICIAL USE BELOW THIS LINE

Application approved as submitted: No _____ (see comments below). Yes _____

Approved with modifications: Yes _____ (see comments below).

Date: _____ Signature _____

Comments: _____

